

Briars Centre Committee meeting – 18/11/21 - Minutes

Chaired by: Katia Malcaus Cooper

Apologies:

Attended by: Katia Malcaus Cooper(T,O), Richard Woolley(T), James Harris(O, AO), Fiona Woolley(O).

Where T=Trustee, O=Officer, AO=Acting Officer, U=User Representative
M=Member

Resignation of Secretary Fiona Woolley

Acceptance of the letter dated 18th November 2021. Thanks given to the work carried out during the time in the Secretary role and the unofficial Booking Secretary role. JH offers his services to act as acting Secretary until the next AGM where a new officer can be elected. KMC and RW vote to accept. The resignation leaves the committee short of members, Fiona will stay on the committee until the AGM to allow the committee to function for that duration.

Banking

On taking over from KB as treasurer, JH has had access problems to the bank account. RW reports that he has been trying for some time to get KB added and hadn't managed to in the time she was in the role. The correct forms had been submitted and phone calls made, however this process will need to be restarted for JH to get access. KCM has also tried her login, but this is also not working, she phoned Barclays and found that she was not listed as someone they could speak to, although she has been added in the past. There were past members of the committee still on the phone access even though the process to revoke their access was carried out in 2012. This needs resolving urgently as the only person with account access is currently RW. RW to send all statements to JH. RW and JH to meet on 23/11/22 to handover the

accounts, the bank mandate forms and the card reader. They will login together to the Charity Commission site to enter the finances (CC16). All account information to be sent to Mr Harris, 5 Lowfield Close (GU18 5QT) until further notice. RW confirms there are sufficient funds to pay the solicitor's bill.

Internet

BT are sending the bills and correspondence to the centre, the centre does not have a postal address or letterbox, she will contact them again to have them sent to her home address.

Youth Club

New proposed start date of 15th January 2022.

Car Park/Field Incursion

The risk of incursion by travelling communities remains high, the log is still in place. The lack of use of the car park is causing a nuisance as cars are being parked down Briar Avenue and at times this is causing danger, especially near the roundabout. Other solutions to prevent incursion include, rising bollards, embankments, logs from the car park to the field, posts, trenches or a chicane. All of these have been successfully implemented locally. They all cost substantial sums. Could we get a grant and/or raise specific funds from the community, crowd fund for example? Some more investigation into the options and costs to be continued. For now, the log remains.

CPR

Further occurrences of the back door left unlocked after matches have been reported, it is a security risk, but the door between the toilet and centre is locked, so there is no access to the main part of the centre. KMC to report each occurrence to Paul Davis at the earliest opportunity

so that he can speak to the specific coaches involved. In addition, the toilet area has been left very muddy, an additional charge might have to be levied for the extra cleaning involved. RW to further investigate a barrel change.

AOB

None

Allocation of resulting tasks:

KMC – Contact BT re internet billing

RW – To liase with JH to assist with the banking and handover. Contact the door company re back door lock

JH – Arrange bank account access and change address for accounts